

## Vacancy Café Team Lead

### Role Purpose:

Discover Limerick DAC is currently inviting applications from suitably qualified persons for the above position. Discover Limerick DAC is a wholly owned company of Limerick City & County Council with responsibility for the operations of tourist attractions. An opportunity has arisen for the role of Siege Café Team Lead in King John's Castle.

### The Role:

As a Team Lead you are required to be flexible in your role and be familiar with all areas of the business to include Café, Retail Store, Admissions and the general Museum and Castle environs.

- Be professional, reliable, and friendly with high standards of personal hygiene and appearance.
- Be a team player - Lead by example – train, develop and provide feedback to café team members.
- Daily operations of Siege Café:
  - Focusing on quality and the standards of the Visitor Experience.
  - Trained in Barista skills
  - Basic preparation, cooking and serving of food.
  - Ensure that all food is ordered and stored in line with HACCP guidelines.
  - Develop menus and idea generation to increase footfall and revenue.
  - Adhere to cash and monetary handling procedures following company standard.
  - Ensure that the café team Rota is completed, and shifts planned.
  - Monitor each team member's performance and upskill as necessary.
  - Following correct opening and closing procedures as outlined by the management Team.
  - Ensuring all daily cash up procedures are adhered to and report any inconsistencies.
  - Oversee any event / functions catering as required.
  - Attend management meetings as required.
- Health and safety
  - Strong food hygiene and HACCP knowledge.
  - Operate café equipment to prescribed safety and company standards.
  - Be a first aider on site.
- Stock
  - Complete monthly stock takes to ensure accuracy.
  - Monitor & Record delivered stock reporting any changes or returns.
  - Receiving delivery of Stocks and storing in correct area
- Participate in training as requested in line with your role.
- Follow company policies and protocols in all areas of operations.
- Reporting to Castle Management Team.

### Essential Requirements:

- 1 year supervisory experience.
- 2 years deli production experience.
- Trained Barista.
- Ability to train and develop the cafe team and product.
- Ability to work on own initiative, be reliable and punctual.
- Good organization and communication skills both written and verbal.

## Particulars of Role

### Hours of Work

Current shift pattern 4 days on 2 days off, predominately daytime shift pattern with evening flexibility for ad hoc events. Minimum 70 hours over fortnightly pay run.

### Annual Leave

20 days per year

### Location

The initial assignment will be at King John's Castle, Limerick

### Probation

There shall be a period of probation of six months.

## Application Process

Completed CV's must be emailed to [careers@discoverlimerickdac.ie](mailto:careers@discoverlimerickdac.ie) no later than 5pm 23/02/2024.

### Selection Process

Candidates will be initially assessed to ensure that they have the minimum requirements for the position.

Candidates will be assessed on the information contained in their CV and shortlisting may apply.

### Shortlisting

While a candidate might meet the eligibility requirements of the competition, if the numbers applying for the position are such that it would not be practical to interview everyone, Discover Limerick DAC may decide a number only will be invited to same. In this respect, Discover Limerick DAC provides for the employment of a shortlisting process to select a group for interview, who, based on the examination of CV's, appears to be most suitable for the position. This is not to suggest that other candidates are necessarily unsuitable or incapable of undertaking the job, rather that there are some candidates, who based on their application, appear to be better qualified and/or have more relevant experience. It is, therefore, in your own interest to provide a detailed and accurate account of your relevant qualifications/experience on the application form. Please note candidates shortlisted may be selected from applicants whom have applied directly to Discover Limerick DAC and via 3<sup>rd</sup> party recruitment partners.

### Competitive Interview

Selection will be by means of a competition based on an interview conducted by or on behalf of Discover Limerick DAC. This will be an in-person interview.

A panel may be formed based on such interview.

**PLEASE NOTE:** from time to time the Company may ask you to do other reasonable tasks not stated within this job description but commensurate with the position. The Company also reserves the right to review and update this job description to reflect the changing needs of the job. However, any significant changes will be discussed in consultation with you.